

Course Information Sheet

Trace your Family Tree

Introduction

The course will cover the basics required to start you researching your family history:

- How to begin the process of tracing your family tree
- How records of births, deaths and marriages are used for research and where to find them
- Various sources which can be used for research, including information on on-line sources

What are the course entry requirements?

- Have an interest in tracing your family tree
- Be able to follow verbal and written instructions
- Basic computer skills in order to search for information

You cannot join the course after week 1 unless you have already done some family history research and have the tutor's permission.

How long is the course?

See current brochure for details

What will the course involve?

Learning about the process of tracing your family history, finding out about various sources of information and accessing these where possible. You will form a good foundation from which to develop your research skills.

How will I be learning?

In a classroom environment or library through tutor presentation, example materials, and use of computers

What equipment will I need?

Pen and paper

How will I know if I am making progress?

The tutor will give you feedback and you will feel more confident about the process of tracing your own family tree.

What course work will I be expected to complete?

In class you will complete short tasks set by the tutor. Any work completed outside class is voluntary.

What can I expect to learn from this course?

- How to start the process of tracing your family tree
- Some sources of information
- What information is available on-line

Will I need to cover anything in addition to the course fee?

No additional costs

What other training programmes and progression opportunities are there?

Some learners may wish to join a creative writing course to learn about writing about their family history in a creative and interesting way. The course also links to social and local history courses.

If you require in-depth advice on progression opportunities or guidance on career choices please contact our Information Advice and Guidance Officers on 0845 600 1331. For general information about other courses, contact us on the same number or check out the website www.lancashire.gov.uk/adultlearning